

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

18<sup>th</sup> July 2014

To: Members of the Recreation and Amenities Committee

Dear Sir/Madam

I write to invite you to attend a meeting of the Recreation and Amenities Committee to be held on **Thursday 24<sup>th</sup> July 2014 at 8.00 pm** at the Haling Dene Centre.

Yours faithfully

Lynne Hames  
Parish Administrator

## Public Session

### AGENDA

1. APOLOGIES
2. DECLARATION OF INTEREST
3. MINUTES  
To approve the minutes of the meeting of 22<sup>nd</sup> May 2014 and to consider matters arising therefrom.
4. INCOME/EXPENDITURE
  - [a] To receive printouts for the year to date.
  - [b] To approve the PAs Action together with the Chair of Council and Chair of Recreation and Amenities Committee for the purchase of a wreath for the First World War Commemoration and Refreshments for Dignitaries on 3<sup>rd</sup> August 2014.
  - [c] To note the Handymen/Caretakers have undertaken 79 hours of work [50%] on behalf of the Recreation and Amenities Committee to date.
5. A449 NAME SIGNS - PENKRIDGE  
To receive and consider the final design for the above [attached].
6. PLAY AREAS
  - [a] To receive and consider a request from P C Paton with regard to the Horsefair Play Area [attached].
  - [b] To receive and consider Cllr Morris' draft survey on the Village Parks content and location [attached].

7. VILLAGE PLANTERS/HANGING BRACKETS

[a] To consider if the Committee wish to purchase additional Barrier Baskets for the village centre so they can be included in the new Village Maintenance Contract when drawn up.

[b] To receive and consider two quotations for new Christmas Tree/Hanging Baskets brackets for Market Street and Crown Bridge [sample brackets available at the Haling Dene]. To note there are currently 31 brackets with tree holders.

Amberol at a cost of £56.00 each

Weldall at a cost of £61.00 each

[c] To receive and consider quotations to remove the old brackets and fit the new ones if the Committee approve the above [quotes to follow].

8. CHRISTMAS LIGHTING

To receive an update on the cost to have the 'Destructive Testing' to the additional five lighting columns and also the Structural Engineer Report [Stress Test] to all 14 columns [Plan Attached].

9. WHARF PATHWAY

To consider if the Parish are to obtain quotations to have the above pathway more accessible [Plan Attached].

10. WOLGARSTON WAY LITTERBINS

To receive a request from Cllr Kelly to have additional litterbins placed along Wolgarston Way.

11. YOUTH FORUM

To receive an update from the Youth Worker on the on the above.

12. DATE AND TIME OF NEXT MEETING

Thursday 23<sup>rd</sup> October 2013 at 7.30 pm.

13. STANDING ORDER No 64

Resolved

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

# Penkridge Parish Council

Minutes of the Recreation and Amenities Committee Meeting  
held on 24<sup>th</sup> July 2014 at 8.00 pm - Haling Dene Centre

## Present

Councillor	David Oldfield [Chair]
"	Sandra Chambers
"	John L Eastwood
"	Sean J Flynn
"	Peter M Jones
"	Victor Kelly
"	Mrs Sandie Morris
"	Calvert Stonehouse

Also in Attendance were Cllrs Mrs Isabel Ford, Mrs Anne Geoghegan, Gordon Hawkins and Mrs Petula Hughes

## **Public Session**

### 1089. APOLOGIES

There were no apologies received.

### 1090. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

### 1091. MINUTES

#### **Resolved**

That the minutes of the meeting of 22<sup>nd</sup> May 2014 be approved as a true and correct record and signed by the Chairman.

### 1092. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

### 1093. INCOME AND EXPENDITURE

[a] The printouts for the year to date were received and noted.

[b] Approval was given to the PA's Action together with the Chair of Recreation and Amenities Committee for the purchase of a wreath for the First World War Commemoration at a cost of £80 and light Refreshments for Dignitaries on 3<sup>rd</sup> August 2014.

[c] It was noted the Handymen/Caretakers have undertaken 79 hours of work [50%] on behalf of the Recreation and Amenities Committee to date.

### 1094. A449 NAME SIGNS - PENKRIDGE

Consideration was given to the final design for the above.

Councillors were presented with two proofs; one as per the resolution at the May meeting and another which included two Staffordshire Knots in the top corners.

There were two votes for the original sign, three votes for the sign with the Staffordshire Knots and three Abstentions.

Councillors agreed that an order be placed as per the quotation from Signature Limited at a cost of £198.61 for the sign with the Staffordshire Knots and the resolution made for the sign without the Knots at the May meeting be rescinded.

**Resolved** that an order be placed as per the quotation from Signature Limited at a cost of £198.61 for the sign with the Staffordshire Knots and the resolution made for the sign without the Knots at the May meeting be rescinded.

#### 1095. PLAY AREAS

- [a] A written request from PC Paton with regard to the Horsefair Play Area, in particular the Gazebo, was received and considered.

Councillors discussed the contents of the request together with the information given by PCSO Poxon at the July Full Council and from individual Councillors who had had conversations with visitors to the Horsefair.

Councillors agreed that the Gazebo was a valuable asset to the Play Area and well used by both parents and youngsters. It was decided that the situation would be monitored and await the results of the Play Area Survey. Cllr Oldfield advised that the graffiti had been painted over and the roof and legs of the gazebo would be painted black in the coming weeks.

A letter be sent to PC Paton thanking him for his comments and advising of the Council's decision.

**Resolved** that:

- [i] The situation would be monitored and await the results of the Play Area Surveys.
- [ii] A letter be sent to PC Paton thanking him for his comments and advising of the Council's decision.

Cllrs Mrs Ford and Mrs Geoghegan left the meeting at 8.30 pm.

- [b] Cllr Morris' draft survey on the equipment content/location within the Village Parks was received and considered.

Councillors discussed the content and how the survey would be completed and by whom.

A suggestion was put forward that Wolgarston High School's 6<sup>th</sup> Form be asked if they would carryout the survey as a project and Schools Council's and Nurseries be asked to help complete on behalf of pupils.

The final draft survey to be included in the September Full Council packs for Councillors to view and make any final amendments before it is circulated to the Schools.

**Resolved** that:

- [i] Wolgarston High School's 6<sup>th</sup> Form be asked if they would carryout the survey as a project.
- [ii] Schools Council's and Nurseries be asked to help complete on behalf of pupils.
- [iii] The final draft survey to be included in the September Full Council packs for Councillors to view and make any final amendments before it is circulated to the Schools.

#### 1096. VILLAGE PLANTERS/HANGING BRACKETS

- [a] The Committee considered if they wished to purchase additional Barrier Baskets for the village centre which could be included in the new Village Maintenance Contract when drawn up. A proposal was put forward and seconded that an additional eight Barrier baskets for Bull Bridge and two for Crown Bridge Railings adjacent to the toilets be purchased from Amberol at a cost of £92.63 each.

**Resolved** that an additional ten Barrier baskets be purchased from Amberol at a cost of £92.63 each.

Cllr Jones left the meeting at 9.00 pm

- [b] Two quotations were received and considered for new Christmas Tree/Hanging Baskets brackets for Market Street and Crown Bridge.

Amberol at a cost of £56.00 each

Weldall at a cost of £61.00 each

Councillors suggested that before the above were considered a letter be sent to all the property owners asking if they would give approval for the replacement of the old brackets with the suggested new ones and if there were any holes due to change they would be 'made good'. The tenants be asked if they wished to place an order for next year's baskets. The quotation from Amberol did not give a specification for the coating of the brackets, this be obtained for the October meeting.

1096. VILLAGE PLANTERS/HANGING BRACKETS [Cont'd]

**Resolved** that:

- [i] A letter be sent to all the property owners asking if they would give approval for the replacement of the old brackets with the suggested new ones.
  - [ii] The tenants be asked if they wished to place an order for next year's baskets.
  - [iii] Amberol to supply a specification for coating of the brackets in time for the October meeting.
- [c] It was agreed that the quotation from the General Handyman to remove the old brackets and fit the new ones be placed on the October Recreation and Amenities Agenda when all the above information had been received.

1097. CHRISTMAS LIGHTING

The DPA advised that Turnocks were required to have a 'Non-Destructive Testing' undertaken on the additional five lighting columns along the A449. There would also need to be a Structural Engineer Report [Stress Test] for all 14 columns.

Councillors agreed that the 'Non-Destructive Testing' be carried out if the cost were no more than £400, if the cost were more this item be included on the September Full Council Agenda for approval.

**Resolved** that if the cost were no more than £400 for the 'Non-Destructive Testing' the work go ahead, if it were more this item be included on the September Full Council Agenda for approval.

1098. WHARF PATHWAY

Consideration was given to if the Parish were to obtain quotations to have the above pathway made more accessible.

A proposal was put forward and seconded that quotations be obtained to have the path timber edged and laid with MOT Stone and leveled.

**Resolved** that quotations be obtained to have the path timber edged and laid with MOT Stone and leveled and placed on the October Recreation and Amenities Agenda for consideration.

1099. WOLGARSTON WAY LITTER BINS

Consideration was given to a request from Cllr Kelly to have additional litter bins placed along Wolgarston Way.

Councillors agreed that SSC be asked to provide two litter bins, one on the grassed verge by the brook at the junction of Saxon Road and Wolgarston Way and one by 'The Dips' on the grass verge at the junction of Druids Way and Wolgarston Way.

**Resolved** that SSC be asked to provide two litter bins, one on the grassed verge by the brook at the junction of Saxon Road and Wolgarston Way and one by 'The Dips' on the grass verge at the junction of Druids Way and Wolgarston Way.

1100. YOUTH FORUM

It was noted that no update had been received,

1101. DATE AND TIME OF NEXT MEETING

Thursday 23<sup>rd</sup> October 2014 at 7.30 pm.

1102. STANDING ORDER No 64

**Resolved**

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.40 pm

Chair: \_\_\_\_\_

Date: \_\_\_\_\_