

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

1st May 2014

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 8th May 2014 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lynne Hames
Parish Administrator

AGENDA

1. CHAIRMAN AND VICE CHAIRMAN
To elect Chairman and Vice Chairman of Council.
[New Chairman to sign Register of Acceptance to Office].
2. CHAIRMAN'S REMARKS
To receive the retiring Chairman's remarks.
3. APOLOGIES
4. PERSONALIA AND EVENTS
5. COMMITTEES
[a] To elect members for each of the Parish Council's two Committees, please refer to item 22.2 of Standing Orders and the 2013-2014, Annual appointment list attached.
[b] To note that the Chairman and Vice-Chairman of each Committee will be elected at their first meeting.
6. APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES
2013-2014 list of representatives attached.
7. DECLARATIONS OF INTEREST
8. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
9. PUBLIC PARTICIPATION

10. POLICE MATTERS
To receive a police report if available.
11. MINUTES
To approve the minutes of the meeting of the 10th April 2014.
12. COMMITTEE MINUTES
To note the minutes of the:-
 - [a] Planning meetings of the 10th and 24th April 2014.
 - [b] Special meeting of the 10th April 2014.
 - [c] Haling Dene meeting of the 24th April 2014.
13. WORKING GROUP MINUTES
None received.
14. OUTSIDE GROUPS WITH PC REPRESENTATION
To receive the minutes of the:-
 - [a] PNN meeting of the 24th February 2014.
 - [b] Penkridge Twinning Association meetings of the 6th March and the 10th April 2014.
15. ACCOUNTS
 - [a] To approve the accounts for payment for the month of April 2014 [to follow]
 - [b] To approve the expenditure summary print outs for April 2014 [to follow]
 - [c] To receive and approve the end of year Final Accounts for 2013-14
 - [d] To receive and approve the Annual Return and Governance Statement for the year ending 31st March 2014
16. GENERAL POWER OF COMPETENCE
To determine if the Council meets the criteria for the above and if the Council wishes to readopt the power.
17. WEDDING FAYRE
To receive a report from Councillor Mrs Morris on the progress of the above.
18. LET'S CELEBRATE PENKRIDGE
To receive an update from Councillor Mrs Morris on the progress of the above.
19. WEBSITE
To receive an update on the provision of the Parish Council's website from the Website Working Group.
20. STAFF HOUSE
 - [a] To receive the P.A's quotations for the staff house repairs/improvements.
 - [b] To decide if the house should be rented out or sold.
21. PENCRIC
To receive an update on the progress of the development.
22. DATE AND TIME OF NEXT MEETING
Thursday 12th June 2014 at 7.30 pm

23. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Private Session

24. CONFIDENTIAL MINUTES
To consider any matters arising.

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held on 8th May 2014 at 7.30 pm at the Haling Dene Centre

PRESENT

Councillor	Mrs Sandra Chambers [Chairman]
"	Bevan Craddock
"	John L Eastwood
"	Sean J Flynn
"	Mrs Isabel G A Ford
"	Mrs Anne J Geoghegan
"	Gordon Hawkins
"	Mrs Petula M C Hughes
"	Peter M Jones
"	Victor Kelly
"	Anthony Minshall
"	Mrs Sandie Morris
"	David Oldfield
"	Calvert Stonehouse

There were no members of the Public in attendance

Part I - Public Session

2795. CHAIRMAN AND VICE CHAIRMAN

- [a] There was one nomination put forward and seconded to stand for Chairman; Cllr Mrs Sandra Chambers.
Cllr Mrs Chambers accepted to stand as Chairman and signed the Declaration of Acceptance to Office.
- [b] There was one nomination put forward and seconded to stand as Vice Chairman; Cllr Calvert Stonehouse. Cllr Stonehouse accepted to stand as Vice Chairman.

2796. CHAIRMAN'S REMARKS

Cllr Mrs Chambers said on behalf of Cllr Stonehouse and herself she would like to thank Councillors for their vote of confidence and they would do their best in the coming year. She also thanked Councillors for their exceptional contribution during the last 12 months and said it had been a pleasure to work alongside Cllr Stonehouse they seemed to make a very good partnership.

2797. APOLOGIES

There were no apologies received.

2798. PERSONALIA AND EVENTS

Personalia and Events as per the sheet circulated at the meeting and attached to the official copy of the minutes.

The Chairman had been invited to two events:

The Twinning Meeting on 7th June and SPCA Meeting in June.

The Chairman advised that there was also a news item and it was to present a cheque of £587.50 to Mr Keith Burton on behalf of Macmillan, which had been her Chairman's Charity for the previous year in Office. Mr Burton thanked the Chairman for her kind donation and advised that it would be used towards the Information Centre at Stafford Hospital which was manned by a Macmillan Nurse in the Hospital Reception.

The Chairman informed Councillors that she had received a letter from John McPheat advising of his gratification for his gifts.

2799. APPOINTMENTS OF COMMITTEES
[a] Appointment of members to Committees were made and a copy attached to the official copy of the Minutes.
[b] It was noted that the Chairman and Vice-Chairman of each Committee would be elected at their first meeting.
2800. APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES
Appointment of Representatives to other bodies was made and a copy is attached to the official copy of the Minutes.
The Chairman asked that clarification be made to whether the following organisations were on-going; South Staffs Parish Councils Area Committee and the Divisional Police Consultative Committee.
Resolved that clarification be made to whether the following organisations were on-going; South Staffs Parish Councils Area Committee and the Divisional Police Consultative Committee.
2801. DECLARATIONS OF INTEREST
Cllr Eastwood declared an interest in Item 14b – Outside Groups with PC Representatives - Twinning.
2802. PUBLIC PARTICIPATION
As per the sheet attached to the official copy of the Minutes.
2803. POLICE MATTERS
PCSO Andy Poxon forwarded his apologies and submitted a Police report for the previous month, a copy of which is attached to the official copy of the minutes.
PC Carl Paton was in attendance at the meeting but had to leave to attend to an incident before the Council reached the item on the Agenda.
Cllr Eastwood asked if the Council could receive a report for the traffic incident at Rodbaston in early April.
2804. MINUTES
Resolved that the Minutes of the meeting held on 10th April 2014 be confirmed and signed as a true and correct record.
2805. COMMITTEE AND OTHER MINUTES
Resolved that the following minutes were noted:
[a] Planning Meetings of 10th April and 24th April 2014
[b] Special Meeting of 10th April 2014
[c] Haling Dene Meeting of 24th April 2014
2806. WORKING GROUPS
It was noted that no minutes had been received.
2807. OUTSIDE GROUPS WITH PC REPRESENTATION
Resolved that the following minutes were received:
[a] PNN Meeting of 24th February 2014
[b] Penkridge Twinning Association meetings of 6th March and 10th April 2014
2808. ACCOUNTS
Resolved that:
[a] The accounts for payment for the month of April 2014 be approved subject to any queries being raised by the time of the next meeting.
[b] The expenditure summary print outs for April 2014 would be included on the June 2014 Agenda.
[c] The end of year Final Accounts for 2013-14 be received and approved.
Cllrs voted unanimously that the Final Accounts for 2013-2014 be approved.
[d] The Annual Return and Governance Statement for the year ending 31st March 2014 be signed and approved.
2809. GENERAL POWER OF COMPETENCE
Consideration was given to if the Council met the criteria for the above and if they wished to re-adopt the power.
Resolved that the Council agreed they met the criteria and that they wished to re-adopt the power.

2810. WEDDING FAYRE

Cllr Mrs Morris advised that 19 Exhibitors had confirmed and 11 of these were from Penkridge. They had received payment for the majority and the remainder would be followed up for payment. She said that the Bar Manager had offered her services for free but asked Council if the takings were good then she be paid to which they agreed.

The Chairman thanked Cllr Mrs Morris for taking this event forward and also Mrs Jackson for her contribution. She said the event had been well publicised and wished it every success on the day. **Resolved** that Council agreed to pay the Bar Manager if the takings were good.

2811. LET'S CELEBRATE PENKRIDGE

Cllr Mrs Morris advised that there were 53 organisations attending the event with the Schools, Guides and Scouts promoting and distributing leaflets.

Cllr Mrs Morris also asked if Council could confirm if the bar will be open and the Bar Manager paid as normal to which the Council advised this had already been agreed. Finally Cllr Mrs Morris asked if Councillors could help with the meet and greet they be available half an hour before the event and half hour after.

The Chairman thanked Cllr Mrs Morris for all her hard work and also to pass on the Council's thanks to her family and the Community Council. She said the Council now had a directory of the majority of Village Organisations. She hoped that after all the effort made the day is a great success.

2812. WEBSITE

Cllr Oldfield advised that due to members of the Working Group being busy undertaking other Council duties they have been unable to move forward on the above. He said they would meet after the weekend and move things forward.

2813. STAFF HOUSE

[a] The PA's quotations for the staff house repairs/improvements were received.

The Chairman advised that the quotations did not include repairs to outside the premises. Councillors asked if the water could be turned off as there was a current monthly charge of £55.

The Chairman proposed that they hold a final meeting to make a decision on the future of the Staff House. Councillor Oldfield asked that there be a third option of to 'Do nothing for a fixed period' to which Councillors agreed. Councillors also asked that the PA find out if house prices have increased since the quote was provided. The Chairman asked that if Councillors had any additional information they wanted for the above they sent this to the PA so they will have all their queries answered and a final decision could be made.

Resolved that:

[i] Quotations be obtained to have repairs undertaken to the outside of the premises.

[ii] There be a third option of to 'Do nothing for a fixed period'.

[iii] The PA to find out if house prices have increased since the quote was provided.

[iv] If Councillors had any additional information they wanted for the above they sent this to the PA so they will have all their queries answered and a final decision could be made.

[b] Councillors agreed to have a meeting on Thursday 5th June at 7.00 pm to make a final decision on the above.

Resolved that a meeting be held on Thursday 5th June at 7.00 pm to make a final decision on the above.

2814. PENCRIC

An update from SSHA on the progress of the development of the above was received.

Councillors asked if they could have a tour of the premises when complete but before residents start to move in.

Cllr Flynn advised that he had asked if a public defibrillator could be placed on the outside of the premises but had not received any further feedback. He asked if Council had any objections to him contacting SSHA direct to discuss this item, to which they said no they hadn't.

Resolved that SSHA be asked if Councillors could have a tour of the premises when complete but before residents start to move in.

2815. DATE AND TIME OF NEXT MEETING

Thursday 12th June 2014 at 7.30 pm

2816. STANDING ORDER NO 64

Resolved

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.00 pm

Chairman: _____

Date: _____

Penkridge Parish Council

Attachment to the Minutes of the Penkridge Parish Council Meeting held
on 8th May 2014 at 7.30 pm at the Haling Dene Centre

2802. PUBLIC PARTICIPATION

Cllr Mrs Morris said that she had been approached by K Johnson who raised two concerns: Overgrown nettles along the brook between New Road and Vale Gardens and dog fouling on the piece of land behind Teddesley Road Car Park.

This concern had been raised previously and the Council had been advised that this land was privately owned and people should not walk their dogs there.

Cllr Ms Morris also advised that Mr Briggs, who regularly attended Council meetings, was very ill at the moment and asked if Councillors agreed a card be sent, to which they all agreed.