

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

5<sup>th</sup> June 2014

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 12<sup>th</sup> June 2014 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

*Lynne Hames*  
Parish Administrator

## AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)  
To receive and consider any DPI requests.
5. PENKRIDGE RAILWAY STATION  
To receive an update on the above from County Councillor David Williams.
6. PUBLIC PARTICIPATION
7. POLICE MATTERS
  - [a] To receive a police report if available.
  - [b] To receive an email from Maggie Quinn, Partnership and Locality Manager, South Staffordshire Council regarding attendance at bi-annual Police Accountability Forums.
  - [c] To receive an email from Sergeant Gordon Price.
8. MINUTES  
To approve the minutes of the meeting of the 8<sup>th</sup> May 2014.
9. COMMITTEE MINUTES  
To note the minutes of the:-
  - [a] Planning meetings of the 8<sup>th</sup> and 22<sup>nd</sup> of May 2014.
  - [b] Special meeting of the 5<sup>th</sup> June 2014
  - [c] Recreation and Amenities meeting of the 22<sup>nd</sup> May 2014.

10. WORKING GROUP MINUTES  
To receive the minutes of the:-  
[a] Parish Highways Liaison Group meeting of the 8<sup>th</sup> May 2014.  
[b] PNN meeting of the 28<sup>th</sup> April 2014.
11. OUTSIDE GROUPS WITH PC REPRESENTATION  
To receive the minutes of the Penkridge Twinning Association meeting of the 23<sup>rd</sup> April 2014.
12. ACCOUNTS  
[a] To approve the accounts for payment for the month of May 2014.  
[b] To approve the expenditure summary print outs for April and May 2014.  
[c] To receive and consider the Internal Auditor's report.
13. STAFF HOUSE  
To receive and consider the recommendation made at the 5<sup>th</sup> June special meeting on the future of the staff house.
14. FACEBOOK  
To review the Facebook page after the six month trial as per the resolution made December 2013.
15. WEDDING FAYRE  
To receive a report from Councillor Morris on the above.
16. WEBSITE  
To receive a report on the progress to date on the implementation of the new Parish Council's website from the Website Working Group.
17. LET'S CELEBRATE PENKRIDGE  
To receive a report from Councillor Morris on the above.
18. RURAL AFFORDABLE HOUSING  
To receive and consider a letter dated 8<sup>th</sup> May 2014 from Councillor McCardie, Cabinet Member for Strategic Services, asking if councillors wished to explore the idea of identifying if there is a local need for affordable housing in Penkridge.
19. REFERRAL FROM RECREATION & AMENITIES MEETING  
To receive an update from Councillor Oldfield on an offer of second hand skateboarding equipment and the costs to have it installed at the Monckton Skatepark.
20. LOCAL GOVERNMENT PENSION SCHEME  
To consider the requirements of the new pension scheme and decide if the Parish Council is to agree to stay in line with Staffordshire County Council policy or set own policies.
21. DATE AND TIME OF NEXT MEETING  
Thursday 10<sup>th</sup> July 2014 at 7.30 pm.
22. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

**Private Session**

23. CONFIDENTIAL MINUTES  
To consider any matters arising.
24. STAFFING  
To receive an update from the Chairman on the current staffing issues.

# Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held on 12<sup>th</sup> June 2014 at 7.30 pm at the Haling Dene Centre

## PRESENT

Councillor	Sandra Chambers [Chairman]
"	Bevan Craddock
"	John L Eastwood
"	Sean J Flynn
"	Mrs Isabel G A Ford
"	Mrs Anne J Geoghegan
"	Gordon Hawkins
"	Mrs Petula M C Hughes
"	Peter M Jones
"	Victor Kelly
"	Anthony Minshall
"	Mrs Sandie Morris
"	David Oldfield
"	Calvert Stonehouse

There were no members of the Public in attendance

## Part I - Public Session

### 2823. APOLOGIES

There were no apologies received.

### 2824. PERSONALIA AND EVENTS

The Chairman notified Council that she had attended the Staffordshire Parish Councils' Association Conference on 11<sup>th</sup> June, as had the P.A. and Cllr. Ford. This year was the 75<sup>th</sup> Anniversary of S.P.C.A. therefore an 'Excellence in Community Service Award' had been created to recognise Councils working to bring their communities together. The Chairman had nominated Penkridge Parish Council for the 'Let's Celebrate Penkridge Event'

Penkridge received a commendation as 'runner up' because PPC had provided a template which other Councils may follow. The Chairman was presented with a certificate by the Lord Lieutenant of Staffordshire. which she accepted and said it would be presented to Cllr Sandie Morris, who led the project and ensured its great success.

The Chairman presented Cllr Mrs Morris with the framed certificate, and thanked her again for her work on behalf of the Council.

The Chairman attended the Twinning soiree on the previous Saturday and all present had a very enjoyable evening. Ablon had presented the Penkridge Twinning Association with a sculpture, which was now displayed in the Reception area.

On 21<sup>st</sup> June there was a Support South Staffordshire event at Perton Church, very similar to Let's Celebrate Penkridge, and Councillors were encouraged to attend and support the event.

Cllr Mrs Geoghegan informed everyone that there would be concert at St Michaels Church on Saturday 12<sup>th</sup> July in conjunction with Penkridge Voices and Rugeley Power Station Band to commemorate the First World War.

### 2825. DECLARATIONS OF INTEREST

Cllr Eastwood declared an interest in Item 11 – Outside Groups with PC Representation – Twinning Minutes of 23<sup>rd</sup> April 2014.

### 2826. DISCLOSABLE PECUNIARY INTEREST (DPI)

There were no DPI requests received.

2827. PENKRIDGE RAILWAY STATION

SCC Cllr David Williams advised the Council that a feasibility study had been undertaken by Entrust on behalf of Staffordshire County Council on the above. The study included a costing of approximately £465,000 to make the Station building viable for community use. In order to obtain grants to undertake the work it should firstly be made designated a Community Building. Cllr Williams said the ground was owned by Network Rail, who were responsible for making it safe, but there were many more studies to be undertaken before decisions etc could be made.

Mr David Calcroft, chairman of the Civic Society, was present and advised that he had been in consultation with Network Rail for many years and recently met with one of their Representatives who was unaware of the proposed Plans.

The Chairman said the Council would receive the Stage 2 Feasibility Study from Cllr Williams, and when there was a 'clearer picture' of how the project would be progressed this would be placed on a Full Council Agenda for discussion.

2828. PUBLIC PARTICIPATION

There were no members of the Public in attendance.

Cllr Mrs Hughes said she had been approached by Dr Styles who lived in Lower Mitton who advised that they do not receive free newspapers so how did the Council propose to circulate to those parishioners.

The Chairman said the PPC News was now ready to be printed and the issue with outlining areas would be looked into.

2829. POLICE MATTERS

[a] PCSO Andy Poxon forwarded his apologies and submitted a Police report for the previous month, a copy of which is attached to the official copy of the minutes.

The Chairman advised that Marshbrook First School had been broken into the previous evening.

[b] An email was received dated 15<sup>th</sup> May from SSC Partnership and Locality Manager with regard to the suggestion of holding bi-annual Police Accountability Forums – Crimes and ASB at Watling Street Police Station for Chairs, Clerks and Councillors.

Councillors agreed that they would attend the first meeting and then consider if they were to attend any further meetings.

**Resolved** that Councillors to attend the first meeting and then consider if they wished to attend any further meetings.

[c] An email was received dated 29<sup>th</sup> May from Sgt Gordon Price with regard to the possibility of utilising a room at the Haling Dene.

Councillors felt that as Penkridge was the largest Village in South Staffs there should be a Police presence. There seemed to be a little confusion as to what the room would be used for so Councillors asked that an email be sent to Sgt Price asking what the room would be used for with a copy for information to the Police and Crime Commissioner for Staffordshire, Matthew Ellis. The PA to find out what room provision Featherstone, Brewood and Salt give to the Police.

**Resolved** that:

[i] An email be sent to Sgt Price asking what the room would be used for with a copy for information to the Police and Crime Commissioner for Staffordshire, Matthew Ellis.

[ii] The PA to find out what room provision Featherstone, Brewood and Salt give to the Police

2830. MINUTES

**Resolved** that the Minutes of the meeting held on 8<sup>th</sup> May 2014 be confirmed and signed as a true and correct record.

2831. COMMITTEE AND OTHER MINUTES

**Resolved** that the following minutes were noted:

[a] Planning Meetings of 8<sup>th</sup> May and 22<sup>nd</sup> May 2014

[b] Full Council Special Meeting of 5<sup>th</sup> June 2014

[c] Recreation and Amenities Meeting of 22<sup>nd</sup> May 2014

2832. WORKING GROUPS

**Resolved** that the following minutes were received:

[a] Parish Highways Liaison Group meeting of the 8<sup>th</sup> May 2014.

2833. OUTSIDE GROUPS WITH PC REPRESENTATION  
**Resolved** that the following minutes were received:  
[a] PNN Meeting of 28<sup>th</sup> April 2014  
[b] Penkridge Twinning Association meetings of 23<sup>rd</sup> April 2014
2834. ACCOUNTS  
**Resolved** that:  
[a] The accounts for payment for the month of May 2014 be approved.  
[b] The expenditure summary print outs for April and May 2014 be approved.  
[c] The Internal Auditor's report dated 7<sup>th</sup> May 2014 was received and considered.
2835. STAFF HOUSE  
The resolution made at the 5<sup>th</sup> June Special meeting was received.
2836. FACEBOOK  
Cllr Mrs Morris advised that there had been 52 Likes and she updated the page on a weekly basis. Councillors proposed that the Facebook page continue.  
**Resolved** that Council continue with the Facebook page.
2837. WEDDING FAYRE  
Cllr Mrs Morris circulated a resume on the Wedding Fayre. She said that they had 120 visitors of which there were approximately 40 brides. She said there would be a more in-depth report available for the Haling Dene meeting.  
Cllr Flynn said a big thank you for Cllr Mrs Morris for all her work and input into the events, she had done a wonderful job. The Chairman also expressed thanks to Karen Jackson who had helped co-ordinate the Wedding Fayre.
2838. WEBSITE  
Cllr Oldfield advised that the old website was no longer functioning, but due to members of the Working Group being busy undertaking other Council duties there was no update. The Working Group hoped to have a holding page ready for the next Full Council meeting.
2839. LET'S CELEBRATE PENKRIDGE  
Cllr. Sandie Morris circulated a report about the event, which had been a great success with 55 groups taking part. She had thanked everyone involved.  
The Chairman advised that she had written individual letters of thanks to Cllr. Sandie Morris, Jan Wright, Village Agent, and Ros Burton, Support Staffordshire.
2840. RURAL AFFORDABLE HOUSING  
A letter was received and considered dated 8<sup>th</sup> May 2014 from the SSC Cabinet Member for Strategic Services which asked Councillors if they wished to explore the idea of identifying a local need for affordable housing in Penkridge.  
Councillors asked that Cllr McCardle be invited to attend a future Council meeting to discuss the needs.  
**Resolved** that Cllr McCardle be invited to attend a future Council meeting to discuss the needs.
2841. REFERRAL FROM THE RECREATION AND AMENITIES MEETING  
Cllr Oldfield advised that Stafford Borough Council had approached the Parish with a provisional offer of three pieces of equipment as the Skatepark at Wildwood was due to be refurbished. Firstly the equipment would be offered to Parishes within the Borough. He said that unfortunately the equipment had now been relocated within the Stafford Borough so there was nothing further to discuss.
2842. LOCAL GOVERNMENT PENSION SCHEME  
The PA advised that at present Staffordshire County Council had not finalised their Policy for the new pension scheme and asked that this item be placed on the July Agenda for consideration.  
**Resolved** that this item be placed on the July Full Council Agenda.

2843. DATE AND TIME OF NEXT MEETING  
Thursday 10<sup>th</sup> July 2014 at 7.30 pm

2844. STANDING ORDER NO 64

**Resolved**

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

**Part II - Private Session**

2845. CONFIDENTIAL MINUTES

There were no confidential items within the Recreation and Amenities Minutes.

The meeting closed at 9.30 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_