

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

5th December 2014

To: Members of Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of Penkridge Parish Council to be held on **Thursday 11th December at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lesley Griffiths

Acting Parish Administrator

AGENDA

1. CHAIRMAN
To elect a new Chairman.
[New Chairman to sign Register of Acceptance to Office].
2. APOLOGIES
3. PERSONALIA AND EVENTS
4. DECLARATIONS OF INTEREST
5. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
6. PUBLIC PARTICIPATION
7. POLICE MATTERS
To receive a police report if available.
8. MINUTES
To approve the minutes of the meeting of 13th November 2014.
9. COMMITTEE MINUTES
To note the minutes of the:-
[a] Planning meetings of 13th and 27th November 2014.
[b] Haling Dene Management meeting of 27th November 2014.
To note the minutes of the:
[c] Finance and Resources meeting of the 4th December 2014.
10. WORKING GROUP MINUTES
To receive the minutes of the:-
[a] Highway Liaison meeting of 13th November 2014
11. OUTSIDE GROUPS WITH PC REPRESENTATION
To receive the minutes of the:-
[a] Penkridge Twinning Association AGM – 13th November 2013
[b] Penkridge Neighbourhood Network dated 22nd September 2014

12. ACCOUNTS

[a] To approve the accounts for payment for the month of November 2014.

[b] To approve the expenditure summary print outs for November 2014.

13. PRECEPT

To receive and consider setting the precept for 2015-2016 at £210,000.

14. STAFF HOUSE

[a] To receive and consider charges and rental values from local Agents.

[b] To receive and consider a sample lease.

[c] To consider when the Council wish to advertise the property for rental and for what period.

15. RECORDING OF MEETINGS

Further to the resolution made at the September Full Council meeting:

Resolved that a working group, consisting of Cllrs: Mrs Ford, Mrs Geoghegan, Hawkins, Kelly, Minshall, Smith and the Chairman be appointed to consider this matter. The DPA to enquire what other Parish Councils are undertaking.

To consider how the Council wish to progress with this item.

16. FRIENDS OF PENKRIDGE LIBRARY

To receive a letter dated 11th November from the Friends of Penkridge Library updating Councillors and thanking them for their support.

17. WEBSITE UPDATE

[a] To receive a verbal update on the above from Cllr Oldfield.

[b] To consider purchasing wi-fi extenders at a cost of £60 each.

18. SUBSCRIPTIONS

To receive and consider renewing the Council's subscription to the SLCC at a cost of £276.

19. DATE AND TIME OF NEXT MEETING

Thursday 8th January 2015 at 7.30 pm.

20. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

21. CONFIDENTIAL MINUTES

To consider any matters arising.

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held
on 11th December 2014 at 7.30 pm at the Haling Dene Centre

PRESENT

Councillor	Calvert Stonehouse [Chairman]
"	Bevan Craddock
"	John L Eastwood
"	Sean J Flynn
"	Mrs Isabel G A Ford
"	Mrs Anne J Geoghegan
"	Gordon Hawkins
"	Mrs Petula M C Hughes
"	Peter M Jones
"	Victor Kelly
"	Anthony Minshall
"	Mrs Sandie Morris
"	David Oldfield
"	Mrs Vivienne Smith

Minutes Mrs L Griffiths

There were three members of the Public in attendance

Part I - Public Session

2939. CHAIRMAN

Before Council nominated a Chairman they agreed to nominate a Councillor to chair the election in case there was a tied vote.

A proposal was put forward and seconded that Cllr Stonehouse Chair the meeting for the election.

An amendment was put forward and seconded that Council go back to the last Chair of Council who was at the meeting.

Councillors voted on the amendment with six votes for and seven against with one abstention.

Councillors voted on the proposal with ten votes for and three against with one abstention.

Councillors then voted on the substantive motion that Cllr Stonehouse Chair the meeting for the election.

Resolved that Cllr Stonehouse Chair the meeting for the election.

There were two nominations for Chairman one for Cllr Mrs Anne Geoghegan and one for Cllr Calvert Stonehouse.

A paper ballot was held with seven votes for each. Cllr Stonehouse, who chaired the election had casting vote. Cllr Stonehouse voted for himself and accepted position of Chair.

There were two nominations for Vice Chairman, one for Cllr Mrs Anne Geoghegan and one for Cllr David Oldfield.

A paper ballot was held with nine votes for Cllr Mrs Geoghegan and five votes for Cllr Oldfield. Cllr Mrs Geoghegan accepted position of Vice Chair.

2940. APOLOGIES

There were no apologies received.

2941. PERSONALIA AND EVENTS

As per the sheet attached to the official copy of the Minutes.

2942. DECLARATIONS OF INTEREST
There were no Declarations of Interest.
2943. DISCLOSABLE PECUNIARY INTEREST (DPI)
There had been no DPI requests received.
2944. PUBLIC PARTICIPATION
As per the sheet attached to the official copy of the Minutes.
2945. POLICE MATTERS
PCSO Andy Poxon forwarded his apologies and submitted the Police report for the previous month. PC Tim Rees attended the meeting and updated Councillors on village parking concerns which had been previously raised.
PC Rees asked if there were notices by the Bowling Green to stop HGV Vehicles parking, to which Cllr Eastwood said SCC Highways had not placed signs as it was illegal to park their, but he would raise this matter at the next Highway Liaison meeting.
2946. MINUTES
Resolved that:
The Minutes of the meeting held on the 13th November 2014 be confirmed and signed as a true and correct record.
2947. COMMITTEE MINUTES
Resolved that the minutes were noted of the:-
[a] Planning meetings of 13th and 27th November 2014.
[b] Haling Dene Management meeting of 27th November 2014.
Resolved that the minutes were received of the:-
[c] Finance and Resources meeting of the 4th December 2014.
2948. WORKING GROUP MINUTES
Resolved that the minutes were received of the:-
[a] Highway Liaison meeting of 13th November 2014
2949. OUTSIDE GROUPS WITH PC REPRESENTATION
Resolved that the minutes were received of the:-
[a] Penkrige Twinning Association AGM – 13th November 2013
[b] Penkrige Neighbourhood Network dated 22nd September 2014
2950. ACCOUNTS
Resolved that:
[a] The accounts for payment for the month of November 2014 be approved.
[b] The expenditure summary print outs for November 2014 be approved.
2951. PRECEPT
Consideration was given to setting the precept for 2015-2016 at £210,000.
Resolved that the Precept be set at £210,000 for the financial year 2015-2016.
2952. STAFF HOUSE
[a] Consideration was given to charges and rental values from local Agents.
Resolved that:
[i] The rental agreements be passed onto the Council's Solicitor and asked for advice on best agreement and any hidden costs.
[ii] Confirmation be obtained to if the Council should provide an oven and curtain rails in order to rent the property.
[b] Consideration was given to sample leases. The above resolutions encompass this item.
[c] Consideration was given to if the Council wished to advertise the property for rental and for what period. This item be reviewed in January when the above information had been obtained.

2953. RECORDING OF MEETINGS

Further to the resolution made at the September Full Council meeting:

Resolved that a working group, consisting of Cllrs: Mrs Ford, Mrs Geoghegan, Hawkins, Kelly, Minshall, Smith and the Chairman be appointed to consider this matter. The DPA to enquire what other Parish Councils are undertaking.

Consideration was given to how the Council wished to progress with this item.

A proposal was put forward and seconded that the Council audio record all meetings.

Resolved that:

[i] The Council audio record all meetings.

[ii] The DPA to find out costs of equipment to undertake the above.

2954. FRIENDS OF PENKRIDGE LIBRARY

A letter was received dated 11th November from the Friends of Penkridge Library which updated Councillors and thanked them for their support.

2955. WEBSITE UPDATE

[a] A verbal update on the above was received from Cllr Oldfield.

He advised that all the emails had now been set up and most of the information had been uploaded. Councillors agreed to have a website meeting in January and shortly after the website be handed over to the Council and the Staff be trained. It was agreed that Cllr Oldfield be an Administrator.

Resolved that:

[i] Councillors to have a website meeting in January.

[ii] The website be handed over to the Council and the Staff be trained

[iii] Cllr Oldfield be an Administrator.

[b] Consideration was given to purchasing wi-fi extenders at a cost of £60 each.

Resolved that the Council purchase wi-fi extenders but also look into issues related to the Public Access and security of the Council's Server.

2956. SUBSCRIPTIONS

Consideration was given to if the Council wished to re-join the SLCC at a cost of £276.

Resolved that the Council re-join the SLCC at a cost of £276.

2957. DATE AND TIME OF NEXT MEETING

Thursday 8th January 2015 at 7.30 pm.

2958. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1 [2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 10.40 pm

Chairman: _____

Date: _____

Penkridge Parish Council

Attachment to the Minutes of the Penkridge Parish Council Meeting held on 11th December 2014 at 7.30 pm at the Haling Dene Centre

2944. PUBLIC PARTICIPATION

Miss Claire Geoghegan, Friends of Penkridge Library, advised that she had sent Council a letter updating the progress of the Group and thanking Councillors for their support. She advised that Jeremy Lefroy MP had presented their petition for Penkridge Library to the Speaker of the House of Commons. Miss Geoghegan said she had presented Staffordshire County Council with a petition for all of South Staffordshire Libraries, which consisted of 8,255 signatures. She said that the public consultation had now closed and Cabinet would make a decision in February 2015 but she urged Council to keep the discussion live with both South Staffordshire Council and County Council.