

# Penkrige Parish Council

Haling Dene Centre  
Cannock Road  
Penkrige  
Stafford  
ST19 5DT

5<sup>th</sup> September 2013

To: Members of the Penkrige Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkrige Parish Council to be held on **Thursday 12<sup>th</sup> September 2013 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting.

Yours faithfully  
Lynne Hames  
Parish Administrator

## AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)  
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
  - [a] To receive a police report if available.
  - [b] To receive a letter dated 31<sup>st</sup> July 2013, from Inspector Donna Gibbs, LPT Commander, thanking councillors for their response to the joint working initiative.
  - [c] To receive a letter dated 8th August 2013, from Mr Jonathan Drake, Chief Superintendent advising of a change of Local Policing Team Commander for the area.
  - [d] To receive an email dated 16<sup>th</sup> August 2013, from Chief Inspector Donna Gibbs thanking everyone for all their help and assistance over the last 18 months.
7. MINUTES  
To approve the minutes of the meeting of the 11<sup>th</sup> July 2013.

8. COMMITTEE MINUTES  
To note the minutes of the:-
  - [a] Planning meetings of the 11<sup>th</sup> July, 25<sup>th</sup> July and the August 2013 submission.
  - [b] Recreation and Amenities meeting of the 25<sup>th</sup> July 2013.
  
9. WORKING GROUP MINUTES  
To receive the minutes of the:-
  - [a] Website Working Group meeting of the 24<sup>th</sup> June 2013.
  - [b] Transport Working Group meeting of the 11<sup>th</sup> July 2013.
  
10. OUTSIDE GROUPS WITH PC REPRESENTATION  
To receive the minutes of the:-
  - [a] PNN meeting of the 17<sup>th</sup> June 2013.
  - [b] Monckton Recreation Centre meeting of the 18<sup>th</sup> June and 16<sup>th</sup> July 2013.
  
11. ACCOUNTS
  - [a] To approve the accounts for payment for the months of July and August 2013.
  - [b] To approve the expenditure summary printouts for July and August 2013.
  
12. GENERAL POWER OF COMPETENCE  
To determine if the Council meets the criteria for the above and if the Council wishes to readopt the power.
  
13. STAFFORDSHIRE COUNTY COUNCIL PENSIONS  
To receive and consider if Council wishes to adopt the SCC policy on Regulation 30 on the discretion to grant early payment of pension due to ill health and to waive any actuarial reduction or determine their own policy.
  
14. COMMUNICATIONS  
As per a resolution at the July meeting, receive and consider costing for the production and delivery of a monthly Council newsletter.
  
15. BURIAL GROUND FEES  
To consider if the Burial Ground charges for the financial year 2014/2015 should be increased.
  
16. LET'S CELEBRATE PENKRIDGE EVENT  
To receive and consider a report from Councillor Morris on the meeting held on the 18<sup>th</sup> July 2013.
  
17. WOLGARSTON WAY SPEED LIMIT  
To receive and consider a request from the Transport Group to make a request to the County Council to introduce a 30mph speed limit along Wolgarston Way.
  
18. PARISH PLAN MEETING  
To receive a verbal update from the Chairman on the above meeting held on the 6<sup>th</sup> September.

19. CANNOCK AND DISTRICT FOOD BANK  
To receive and consider a request from the above for the Haling Dene Centre to be one of the three places the clients can go to be assessed for eligibility to receive food vouchers.
20. BEST KEPT VILLAGE  
To note Penkridge has been awarded 'Highly Commended' in the large village category for 2013.
21. SOUTH STAFFORDSHIRE COUNCIL  
To receive and consider a letter from Mr A Johnson, Director of Planning and Strategic Services requesting the Parish Council's response to the Site Allocations Document and Open Spaces Consultation, noting all responses have to be received by the 16<sup>th</sup> October 2013.
22. DATE AND TIME OF NEXT MEETING  
Thursday 10<sup>th</sup> October 2013 at 7.30 pm.
23. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

**Private Session**

24. CONFIDENTIAL MINUTES  
To consider any matters arising.

# Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held  
on 12<sup>th</sup> September 2013 at 7.30 pm at the Haling Dene Centre

## PRESENT

Councillor	Mrs Sandra Chambers [Chairman]
“	John L Eastwood
“	Mrs Anne J Geoghegan
“	Gordon Hawkins
“	Mrs Petula M C Hughes
“	Peter M Jones
“	Victor Kelly
“	John McPheat
“	Anthony Minshall
“	Mrs Sandra Morris
“	David Oldfield

There was 1 member of the public present

## Part I - Public Session

### 2606. APOLOGIES

Apologies were received from Councillors Craddock, Flynn, Mrs Ford and Stonehouse.

### 2607. PERSONALIA AND EVENTS

Personalia and Events as per the sheet circulated at the meeting and attached to the official copy of the minutes.

Councillors asked that where they had attended Training Courses these are included on Personalia and Events.

### 2608. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

### 2609. DISCLOSABLE PECUNIARY INTEREST (DPI)

There were no DPI requests received.

### 2610. PUBLIC PARTICIPATION

Cllr Eastwood said he had noticed there were numerous gutters in the village where weeds had appeared over the Summer, namely Haling Road and Wolgarston Way. The Chairman asked that this item be placed on the October Full Council Agenda for further discussion.

Cllr Hawkins advised that further to the new road markings by SCC Highways residents had commented that there did not appear to be any disabled bays adjacent to the Church and Bowling Green. The Chairman asked that Cllr Hawkins report this to Mark Keeling at SCC.

Cllr Minshall reported that there had been a water leak by Lloyds Bank for some time. The Chairman advised that this had previously been reported but asked that the PA follow this up and report the problem again.

### 2611. POLICE MATTERS

[a] PCSO Andy Poxon forwarded his apologies but the Council had not received a Police report for the previous month.

Councillors felt that PCSO Andy Poxon had a large area to cover and this left little Police presence in the Village.

[b] A letter was received dated 31<sup>st</sup> July 2013, from Inspector Donna Gibbs, LPT Commander, which thanked Councillors for their response to the joint working initiative.

[c] A letter was received dated 8th August 2013 from the Chief Superintendent which advised that Inspector Geoff Knight would take the post of LPT Commander for South Staffordshire with effect from 24<sup>th</sup> August.

**Resolved** that Inspector Knight be invited to attend a Full Council meeting.

[d] An email was received dated 16<sup>th</sup> August 2013 from Chief Inspector Donna Gibbs which thanked everyone for all their help and assistance over the last 18 months.

2612. MINUTES  
**Resolved** that the Minutes of the meeting held on 11<sup>th</sup> July 2013 be confirmed and signed as a true and correct record.
2613. COMMITTEE MINUTES  
**Resolved** that the following minutes were noted:  
[a] Planning meetings of the 11<sup>th</sup> July, 25<sup>th</sup> July and the August 2013 submission.  
[b] Recreation and Amenities meeting of the 25<sup>th</sup> July 2013.
2614. WORKING GROUPS  
Minutes received from:  
[a] Website Working Group meeting of the 24<sup>th</sup> June 2013.  
[b] Transport Working Group meeting of the 11<sup>th</sup> July 2013.
2615. OUTSIDE GROUPS WITH PC REPRESENTATION  
Minutes were received from:  
[a] PNN meeting of the 17<sup>th</sup> June 2013.  
[b] Monckton Recreation Centre meeting of the 18<sup>th</sup> June and 16<sup>th</sup> July 2013.
2616. ACCOUNTS  
**Resolved** that:  
[a] The accounts for payment for the months of July and August 2013 be approved.  
[b] The expenditure summary print outs for July and August 2013 be approved.
2617. GENERAL POWER OF COMPETENCE  
Councillors agreed that they met the criteria for the above and approved to re-adopt the power.  
**Resolved** that Council re-adopt the General Power of Competence.
2618. STAFFORDSHIRE COUNTY COUNCIL PENSIONS  
Councillors considered if they wished to adopt the SCC Policy on Regulation 30 on the discretion to grant early payment of pension due to ill health and to waive any actuarial reduction or determine their own policy.  
**Resolved** that the Council adopt the SCC Policy on Regulation 30.
2619. COMMUNICATIONS  
As per the resolution made at the July meeting, Councillors considered the costs for a monthly PPC News, monthly two pages in the Penkrige Advertiser or an in house magazine.  
After discussing the options and costs involved Councillors agreed to have a Newsletter on the website, the format should be agreed by the Website Group and the suggested format put forward to Full Council. Once the format had been agreed a copy of the Newsletter also be placed in the Crown Bridge Notice board in large print.  
Councillors asked if the Fishnet/PPC News could be printed as a Double Fronted document.  
  
SCC Cllr David Williams entered the meeting at 8.00 pm.  
  
**Resolved** that:  
[i] A Newsletter be placed on the website but firstly the format be agreed by the Website Group and their suggested format put forward to Full Council.  
[ii] The Newsletter be placed in the Crown Bridge Notice board in large print.  
[iii] The Church be asked if the Fishnet/PPC News could be printed as a Double Fronted document.
2620. BURIAL GROUND FEES  
Councillors considered if the Burial Ground charges for the financial year 2014/15 should be increased.  
A proposal was put forward and seconded that the fees should be increased by 3% plus the Grave Digger's charges for 2013/14 be included.  
There were 5 votes for the proposal and 5 votes against.  
The Chairman had the casting vote and voted against the proposal for a 3% increase.  
**Resolved** that the Burial Ground Fees are not increased for the financial year 2014/15.

2621. LET'S CELEBRATE PENKRIDGE EVENT

Councillors considered the contents of Cllr Mrs Morris's report on the meeting held on 18<sup>th</sup> July. She advised that to hold the event in the October Half Term would be too soon and suggested Spring 2014 but felt the momentum may dwindle. Councillors were asked to input where possible and Cllr Mrs Morris to report back with a possible date for Spring 2014 after her next meeting. Cllr Mrs Morris said it had been suggested to have a fact finding Treasure Hunt which would entail asking the local groups questions, this could either be on the day or involve the week leading up to the event.

**Resolved** that Cllr Mrs Morris report back to Full Council after her next meeting and Councillors help and input where possible.

2622. WOLGARSTON WAY SPEED LIMIT

Councillors received and considered a request from the Transport Working Group to make a formal request to SCC to introduce a 30 mph speed limit along Wolgarston Way.

Councillors felt that as the remainder of the roads through the village were now 30 mph it would make sense to include Wolgarston Way. Councillors were asked to advise the PA of their reasons for the reduction and she, in conjunction with the Chairman, would compile a letter to be submitted to SCC.

**Resolved** that Councillors to advise the PA of their reasons for the reduction and she, in conjunction with the Chairman, would compile a letter to be submitted to SCC.

2623. PARISH PLAN MEETING

The Chairman's verbal update on a meeting with the above on 6<sup>th</sup> September was received.

Councillors agreed to publish the updated document on the Website with hard copies available in the Library and Haling Dene Centre. A note would be placed in the Fishnet to advise Parishioners of the location of the updated report.

2624. CANNOCK AND DISTRICT FOOD BANK

A request was received from the above for the Haling Dene Centre to be one of the three places that Clients could be assessed for eligibility to receive food vouchers.

The Chairman had spoken to the Agent Co-Ordinator who advised that there was already one location in the village with the possibility of a further two. The Council agreed that they did not need to discuss this item any further but asked that when the three locations had been confirmed details then be placed on the Crown Bridge Noticeboard.

**Resolved** that Council did not need to discuss this item any further but when the three locations had been confirmed details then be placed on the Crown Bridge Noticeboard.

2625. BEST KEPT VILLAGE

The Chairman announced that Penkridge had been awarded Highly Commended in the Large Village category of the above.

Councillors asked that Mr Calcroft, the Civic Society and all those involved be thanked.

The Recreation and Amenities Committee review their budget for the 2014 Competition so Penkridge could promote their involvement better.

**Resolved** that:

[i] Mr Calcroft, the Civic Society and all those involved be thanked.

[ii] The Recreation and Amenities Committee review their budget for the 2014 Competition so Penkridge could promote their involvement better.

2626. SOUTH STAFFORDSHIRE COUNCIL

A letter was received from the SSC Director of Planning and Strategic Services who requested the Parish Council's response to the Site Allocations Document and Open Spaces Consultation and it was noted that all responses should be received by the 16<sup>th</sup> October 2013.

Councillors were asked to view the document on line and make their comments to the PA who would compile a response incorporating Councillors' comments and this would be included on the October Full Council Agenda for approval.

**Resolved** that Councillors view the document on line, make their comments to the PA who would compile a response incorporating Councillors' comments and this would be included on the October Full Council Agenda for approval.

2627. DATE AND TIME OF NEXT MEETING

Thursday 10<sup>th</sup> October 2013 at 7.30 pm.

2628. STANDING ORDER NO 64

**Resolved**

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

**Part 2 - Private Session**

2629. CONFIDENTIAL MINUTES

Consideration was given to the matters arising from the Recreation and Amenities minutes.

The meeting closed at 9.05 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_