

Penkrige Parish Council

Haling Dene Centre
Cannock Road
Penkrige
Stafford
ST19 5DT

6th November 2013

To: Members of the Penkrige Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkrige Parish Council to be held on **Thursday 14th November 2013 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lynne Hames
Parish Administrator

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
 - [a] To receive a police report if available.
 - [b] To receive a letter dated 1st November from Sgt. Tim Heap, Deputy Commander South Staffordshire LPT.
7. MINUTES
To approve the minutes of the meeting of the 10th October 2013.
8. COMMITTEE MINUTES
To note the minutes of the:-
 - [a] Planning meetings of the 10th and 24th of October 2013.
 - [b] Recreation and Amenities meeting of the 24th October 2013.
9. WORKING GROUP MINUTES
To receive the minutes of the Website Working Group meeting of the 30th September 2013.

10. OUTSIDE GROUPS WITH PC REPRESENTATION

None received.

11. ACCOUNTS

- [a] To approve the accounts for payment for the month of October 2013.
- [b] To approve the expenditure summary printout for October 2013.
- [c] To receive the Internal Auditor's interim report.

12. WEBSITE WORKING GROUP PROPOSALS

To receive and consider proposals from the above to:-

- [a] Consider setting up a Facebook page in line with the attached guidance.
- [b] Consider adopting the proposed guidance for individual councillors' use of social media.
- [c] To consider adopting the proposals for the setting up of a newsletter on the website as per the attached guidance.

13. REFERRALS FROM THE RECREATION AND AMENITIES MEETING

- [a] A resolution was made on the meeting held on the 24th October regarding the restoration of the War Memorial, namely:

Resolved that:

- [i] The quotation from Aura be approved in principle at a cost of £4,101.75 plus the cost to lead line the current flower holders and replace the current aluminum holders.*
- [ii] The DPA to obtain references and these be placed on the next Full Council agenda for Council approval.*
- [iii] The SSC Conservation Officer help to draw up a Contract before the work is commenced.*

- [b] A resolution was also made regarding the replacement 'Penkridge' road signs, namely:

Resolved that this item be placed on the November Full Council Agenda for Councillors' views together with the costing for the signage as per Haughton.

14. BURIAL GROUND PLAN UPDATE

To receive the final update for the Burial Ground plan, note the plan will be available to view from Tuesday 12th November in the office and on noticeboards at the meeting.

15. OUR PLACE PROGRAMME

To receive and consider a letter from the Rt Honourable Don Foster MP, Parliamentary Under Secretary of State, inviting the council to take part in the 'Our Place Programme'.

16. DATE AND TIME OF NEXT MEETING

Thursday 12th December 2013 at 7.30 pm.

17. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Private Session

18. CONFIDENTIAL MINUTES
To consider any matters arising.