

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

7th March 2013

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 14th March 2013 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting.

Yours faithfully
Lynne Hames
Parish Administrator

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. VILLAGE AGENT
To receive an update from Jan Wright the Village Agent for Penkridge.
7. POLICE MATTERS
To receive a police report if available.
8. MINUTES
To approve the minutes of the meeting of the 14th February 2013.
9. COMMITTEE MINUTES
To note the minutes of the:-
[a] Planning meetings of the 14th and 28th February 2013.
[b] Haling Dene meeting of the 28th February 2013
10. WORKING GROUP MINUTES
To receive the minutes of the Website Working Group for the 16th October 2012.

11. OUTSIDE GROUPS WITH PC REPRESENTATION

To receive the minutes of the:-

- [a] Penkridge Neighbourhood Network for the 10th December 2012.
- [b] Penkridge Twinning Association for the 30th January 2013.
- [c] Monckton Recreation Centre for the 23rd October 2012 and 22nd January 2013.

12. ACCOUNTS

- [a] To approve the accounts for payment for the month of February 2013
- [b] To approve the expenditure summary printouts for February 2013.

13. GRANTS

To receive and consider a response to a resolution made at the February full council meeting, namely:-

Resolved that a letter be forwarded to the Monckton asking for a breakdown in the Expenditure Figure and spend. The application should then be re-submitted for consideration. A copy of the Council's Grant Policy and the February 2012 Full Council minutes be forwarded which shows where the Grant was awarded to the Monckton Recreation Centre last year.

14. BURIAL GROUND BENCH

To receive and consider a letter from Mr Parr requesting that a commemorative bench be placed in the Burial Ground in memory of his wife.

15. NOTICE OF MOTION – COUNCILLOR C STONEHOUSE

To consider the need for a Neighbourhood Plan for Penkridge.

16. DATE AND TIME OF NEXT MEETING

Thursday 11th April 2013 at 7.30 pm

17. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Private Session

18. CONFIDENTIAL MINUTES

To consider any matters arising.

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held
on 14th March 2013 at 7.30 pm at the Haling Dene Centre

PRESENT

Councillor	John McPheat
"	Mrs Sandra Chambers
"	Bevan Cradock
"	John L Eastwood
"	Sean J Flynn
"	Mrs Isabel G A Ford
"	Gordon Hawkins
"	Peter M Jones
"	Victor Kelly
"	Anthony Minshall
"	Mrs Sandie Morris
"	David Oldfield
"	Calvert Stonehouse

2 Members of the Public were in attendance

Part I - Public Session

2503. APOLOGIES

Apologies were received from Cllrs Mrs Anne Geoghegan and Mrs Petula Hughes

2504. PERSONALIA AND EVENTS

Personalia and Events as per the sheet circulated at the meeting and attached to the official copy of the minutes.

2505. DECLARATIONS OF INTEREST

Cllr Eastwood declared an interest in Item 11[b] Twinning Association.

2506. DISCLOSABLE PECUNIARY INTEREST (DPI)

There were no DPI requests received.

2507. PUBLIC PARTICIPATION

No members of the public wished to speak.

2508. VILLAGE AGENT

The Village Agent, Jan Wright, for Penkridge attended the meeting and gave a short resume of her duties. She advised that she had been a Village Agent since 2006 and at present covered Localities 1 and 2 which included Penkridge. She said the PA had given her a list of the Village Groups, which she was currently updating and meeting the Groups and helping, where required, with funding. Mrs Wright also advised that an IT Project had been set up at the Riverside and would commence on 1st May for residents/friends and relatives.

The Councillors then asked questions in relation to her job/village matters. Cllr Mrs Chambers said the Council had discussed holding a Community Fayre to help with Networking and promote the Village Groups and help with funding.

Mrs Wright said she would liaise with the PA and Local Groups and it was agreed that this item be placed on the next Agenda for further discussion.

Cllr Craddock advised that his main concern was Community Jobs as 87% of the community travelled out of the Village for work. He thought there should be some sort of 'Think Tank' to find people in the Community who have skills and get more jobs in Penkridge.

Mrs Wright said she would raise the issue at South Staffordshire Council as a Parish concern.

Resolved that the Village Agent liaise with the PA and Local Groups and it was agreed that this item be placed on the April Full Council Agenda for further discussion.

2509. POLICE MATTERS

PCSO Andy Poxon attended the meeting and gave the Police report for the previous month, a copy of which is attached to the official copy of the minutes.

2510. MINUTES
Resolved that the Minutes of the meeting of 14th February 2013 be confirmed and signed as a true and correct record.
Cllr Mrs Chambers said there had been a vital piece of information omitted from Item 2493 – Environment Agency – which was that they would provide a template letter for residents to send to their Insurance Companies.
She also raised the item under Public Participation where Mr Bisiker made a short presentation with regard to the Monckton. As Councillors did not have all the relevant information she asked that in future such items should be an Agenda item.
2511. COMMITTEE MINUTES
Resolved that the following minutes were noted:
[a] Planning Meetings of 14th and 28th February 2013
[b] Haling Dene Management Meeting of 28th February 2013
2512. WORKING GROUP MINUTES
Resolved that the minutes be received for the Website Working Group for the 16th October 2012.
2513. OUTSIDE GROUPS WITH PC REPRESENTATION
Resolved that the following minutes were received:
[a] Penkrige Neighbourhood Network meeting of 10th December 2012
[b] Penkrige Twinning Association for the 30th January 2013
[c] Monckton Recreation Centre for the 23rd October 2012 and 22nd January 2013
2514. ACCOUNTS
Resolved that:
[a] The accounts for payment for the month of February 2013 be approved.
[b] The expenditure summary print out for February 2013 be approved.
2515. GRANTS AND DONATIONS
To receive and consider a response to a resolution made at the February full council meeting, namely:-

Resolved that a letter be forwarded to the Monckton asking for a breakdown in the Expenditure Figure and spend. The application should then be re-submitted for consideration. A copy of the Council's Grant Policy and the February 2012 Full Council minutes be forwarded which shows where the Grant was awarded to the Monckton Recreation Centre last year.

Resolved that a grant of £2,500 be awarded to the Monckton Recreation Centre stipulating that it be used for improvements to the infrastructure.
2516. BURIAL GROUND BENCH
A letter from Mr Parr was received and consideration given to his request to have a commemorative bench placed in the Burial Ground in memory of his late wife.
Councillors asked that the Burial Ground Plan be firstly updated to include the new pathway and then they would consider locations for the placement of further benches. They asked that Mr Parr be written to and advised that the Council were considering locations for benches to be placed.
Resolved that:
[i] The Burial Ground Plan be updated to include the new pathway.
[ii] Mr Parr be written to and advised that the Council were considering locations for benches to be placed.
2517. NOTICE OF MOTION – COUNCILLOR CALVERT STONEHOUSE
Councillor Stonehouse said there was a Seminar on the Neighbourhood Plan and after this he would be better informed on how to proceed so he would withdraw his Notice of Motion for now but asked Councillors to consider if they had an appetite to undertake the implementation of a Neighbourhood Plan for Penkrige.
2518. DATE AND TIME OF NEXT MEETING
Thursday 11th April 2013 at 7.30 pm.

2519. STANDING ORDER NO 64

Resolved

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Part II - Private Session

2520. CONFIDENTIAL MINUTES

The Haling Dene minutes of 28th February 2013 were received.

The meeting closed at 8.50 pm

Chairman: _____

Date: _____