

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

7th February 2013

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 14th February 2013 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting.

Yours faithfully
Lynne Hames
Parish Administrator

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
To receive a police report if available.
7. FLOOD RISK MANAGEMENT
To receive an update on the flood risk assessment/map from Mr Rob Humphries of the Environment Agency as per a resolution made at December 2012 meeting.
8. MINUTES
To approve the minutes of the meeting of the 10th January 2013.
9. COMMITTEE MINUTES
To note the minutes of the:-
[a] Planning meetings of the 10th and 24th January 2013.
[b] Recreation and Amenities meeting of the 24th January 2013
To receive the minutes of the:-
[c] Finance and Resources meeting of the 31st January 2013.
10. WORKING GROUP MINUTES
To receive the minutes of the Transport Working Group for the 22nd November 2012 and the 10th January 2013.

11. OUTSIDE GROUPS WITH PC REPRESENTATION

To receive the minutes of the:-

- [a] Penkridge Neighbourhood Network meeting of the 10th December 2012.
- [b] Peace Memorial Hall meeting of the 24th October 2012.

12. ACCOUNTS

- [a] To approve the accounts for payment for the month of January 2013
- [b] To approve the expenditure summary printouts for January 2013.

13. GRANTS AND DONATIONS

To receive and consider requests from:-

- [a] The Samaritans requesting a grant of £250 towards service provision, refurbishment of Centre and new PCs.
- [b] Churches Together in Penkridge requesting a grant of £50 towards their room hire costs at the Haling Dene.
- [c] PNN group requesting a grant of £228 towards their room hire costs at the Haling Dene.
- [d] CASS Carers requesting a grant of £150 towards refreshments and their room hire costs at the Haling Dene.
- [e] Rainbow Parents and Carer group requesting a grant of £500 towards the cost of part time lady to help set up/pack away and read/sing with the Group.
- [f] Penkridge and District First Responders requesting a grant of £500 towards their running costs and insurance.
- [g] Penkridge Parochial Church Council requesting a grant of £1,500 towards the upkeep and maintenance of the churchyard.
- [h] Pre-School Playgroup requesting a grant of £250 towards the replacement of equipment/toys.
- [i] Penkridge Peace Memorial Hall requesting a grant of £800 towards their maintenance costs.
- [j] Monckton Recreation Centre requesting a grant of £2,500 towards their maintenance costs.
- [k] Penkridge Organ Restoration Appeal Committee requesting a grant of £1,000 towards the restoration of the organ at St Michael and All Angels Church.

14. DATE AND TIME OF NEXT MEETING

Thursday 14th March 2013 at 7.30 pm

15. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Private Session

16. CONFIDENTIAL MINUTES

To consider any matters arising.

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held
on 14th February 2013 at 7.30 pm at the Haling Dene Centre

PRESENT

Councillor	Mrs Sandra Chambers
"	Bevan Cradock
"	John L Eastwood
"	Sean J Flynn
"	Mrs Isabel G A Ford
"	Mrs Anne J Geoghegan
"	Gordon Hawkins
"	Mrs Petula M C Hughes
"	Peter M Jones
"	Victor Kelly
"	Anthony Minshall
"	Mrs Sandie Morris
"	David Oldfield
"	Calvert Stonehouse

3 Members of the Public were in attendance

Part I - Public Session

2487. APOLOGIES

An apology was received from Cllr John McPheat.

2488. PERSONALIA AND EVENTS

Personalia and Events as per the sheet circulated at the meeting and attached to the official copy of the minutes.

2489. DECLARATIONS OF INTEREST

Cllr Hawkins declared an interest in Item 12[a] Accounts for Payment, Cllrs Mrs Geoghegan, Hawkins, Oldfield and Stonehouse declared an interest in Item 13[c] Grants – PNN, Cllr Craddock declared an interest in Item 13[d] Grants – CASS, Cllr Mrs Morris declared an interest in Item 13[e] Grants – Rainbow Mothers, Cllr Mrs Ford declared an interest in Item 13[j] Grants – Peace Memorial Hall and Cllrs Mrs Ford and Mrs Geoghegan declared an interest in Item 13[k] Grants – Organ Restoration.

2490. DISCLOSABLE PECUNIARY INTEREST (DPI)

There were no DPI requests received.

2491. PUBLIC PARTICIPATION

Public Participation as per the sheet attached to the official copy of the minutes.

2492. POLICE MATTERS

PCSO Andy Poxon sent his apologies and forwarded the Police report for the previous month, a copy of which is attached to the official copy of the minutes.

2493. FLOOD RISK MANAGEMENT

The Environment Agency's Flood Resilience Officer, Mr Robert Humphries, attended the meeting. He advised that there were currently 2 Flood Zones in the village; Area 3 with 1% or greater risk of flooding and Area 2 with 0.1- 1% risk of flooding. The Environment Agency used Hydraulic River Models to calculate the risk of flooding which was last updated in 2009. Mr Humphries said that unfortunately they could not change the Flood Zones just from the receipt of local residents' complaints but they would give information to residents who were experiencing high demands from insurance companies which may help to reduce the premium. Also if they received more feedback from residents this may help to update the map sooner rather than later.

Councillors asked many questions to which Mr Humphries answered, he said that if Councillors or residents wanted to contact the Environment Agency direct with queries it would be preferable by email; midlandscustomerservices@environment-agency.gov.uk, the query would then be passed to the appropriate department.

2494. MINUTES
Resolved that the Minutes of the meeting of 10th January 2013 be confirmed and signed as a true and correct record.
2495. COMMITTEE MINUTES
Resolved that the following minutes were noted:
 [a] Planning Meetings of 10th and 24th January 2013
 [b] Recreation and Amenities Meeting of 24th January 2013
 The minutes were received of:
 [c] Finance and Resources meeting of 31st January 2013
2496. WORKING GROUP MINUTES
Resolved that the minutes be received for the Transport Working Group meetings of 22nd November 2012 and the 10th January 2013.
2497. OUTSIDE GROUPS WITH PC REPRESENTATION
Resolved that the following minutes were received:
 [a] Penkridge Neighbourhood Network meeting of 10th December 2012
 [b] Peace Memorial Hall meeting of 24th October 2012
2498. ACCOUNTS
Resolved that:
 [a] The accounts for payment for the month of January 2013 be approved.
 [b] The expenditure summary print out for January 2013 be approved.
2499. GRANTS AND DONATIONS
 Requests were received and considered from:
 [a] The Samaritans who requested a grant of £250 towards service provision, refurbishment of their Centre and new PCs.
Resolved that a grant of £250 be awarded towards the cost of their service provision, refurbishment of their Centre and new PCs.
 [b] Churches Together in Penkridge who requested a grant of £50 towards their room hire costs at the Haling Dene.
Resolved that a grant of £50 be awarded towards their room hire costs at the Haling Dene.
 [c] PNN group who requested a grant of £228 towards their room hire costs at the Haling Dene.
Resolved that a grant of £228 be awarded towards their room hire costs at the Haling Dene.
 [d] CASS Carers who requested a grant of £150 towards their room hire costs at the Haling Dene.
Resolved that a grant of £150 be awarded towards their room hire costs at the Haling Dene.
 [e] Rainbow Parents and Carer group who requested a grant of £500 towards the cost of part time lady to help set up/pack away and read/sing with the Group.
Resolved that a grant of £250 be awarded but this be used towards their running costs and insurance and not used towards any employment charges.
 [f] Penkridge and District First Responders who requested a grant of £500 towards their running costs and insurance.
Resolved that a letter be forwarded advising that the Council's Policy is to only give one Grant per organisation in each Financial Year, however, the Group could re-apply for a Grant in October 2013 but should, in future, attach a copy of their accounts and not a copy bank statement.
 [g] Penkridge Parochial Church Council who requested a grant of £1,500 towards the up-keep and maintenance of the Churchyard.
Resolved that a grant of £1,500 be awarded towards the cost of the Church Yard's maintenance.
 [h] Pre-School Playgroup who requested a grant of £250 towards the cost of replacement equipment/toys.
Resolved that a grant of £250 be awarded towards the cost of replacement equipment/toys.
 [i] Penkridge Peace Memorial Hall who requested a grant of £800 towards their maintenance costs.
Resolved that a grant of £800 be awarded towards their maintenance costs.

2499. GRANTS AND DONATIONS [Cont'd]

- [j] Monckton Recreation Centre who requested a grant of £2,500 towards their maintenance costs. **Resolved** that a letter be forwarded to the Monckton asking for a breakdown in the Expenditure Figure and spend. The application should then be re-submitted for consideration. A copy of the Council's Grant Policy and the February 2012 Full Council minutes be forwarded which shows where the Grant was awarded to the Monckton Recreation Centre last year.
- [k] Penkridge Organ Restoration Appeal Committee who requested a grant of £1,000 towards the restoration of the organ at St Michael and All Angels Church. **Resolved** that a grant of £1,000 be awarded towards the restoration of the Church Organ.

2500. DATE AND TIME OF NEXT MEETING

Thursday 14th March 2013 at 7.30 pm.

2501. STANDING ORDER NO 64

Resolved

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Part II - Private Session

2502. CONFIDENTIAL MINUTES

The Finance and Resources minutes of 31st January 2013 were received.

The meeting closed at 9.40 pm

Chairman: _____

Date: _____

Penkridge Parish Council

Attachment to the Minutes of the Penkridge Parish Council Meeting held on 14th February 2013 at 7.30 pm at the Haling Dene Centre

2491. PUBLIC PARTICIPATION

Mrs Carol Hyde of Norman Road said she wanted to talk about the state of the Village. The pavements had just been re-tarmaced in Grange Crescent only to have cars parked on them; she understood the Police would not do anything if there was sufficient room around the cars for pushchairs/wheel chairs to have access. The drains in the village were not cleaned on a regular basis, with one of the worst areas being Saxon Road by Princefield School. Mrs Hyde thought many of the drainage problems were caused by the Council blowing the cut grass into the kerbs which ended up in the drains. The Wharf was full of weeds and mud and the meeting of Francis Green Lane and Francis Close inaccessible sometimes. The village seemed to have an influx of Traffic Wardens with the parking in Market Street only being half an hour which was insufficient. She also asked why could Parking Permits not be issued for residents.

The Chairman advised Mrs Hyde that many of her issues had already been discussed by the Transport Working Group and there were some issues such as the parking restrictions already in the process of being changed. She said that most of her items could be raised with Staffordshire County Council and there was a form on their website with maps to plot the problem areas.

Mr Richard Bisiker of Teveray Drive said he was there in reply to a query Councillors had with regard to the Monckton changing to Charity Status. He had sent a letter advising of the process and what the current status was which was on the table for Councillors that evening. Mr Bisiker said if Councillors had any questions he would be happy to answer them.

Cllr Eastwood asked if the PA could obtain NAL C's view on the Monckton Recreation Centre's planned changes/legislation.