

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

3<sup>rd</sup> April 2013

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 11<sup>th</sup> April 2013 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting.

Yours faithfully  
Lynne Hames  
Parish Administrator

## AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)  
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. DIAMOND JUBILEE EMBROIDERY  
To view an embroidery collage of Market Street, undertaken to mark the Queen's Diamond Jubilee by Mrs Sylvia Woods and ask any questions that may arise.
7. POLICE MATTERS  
To receive a police report if available
8. MINUTES  
To approve the minutes of the meeting of the 14<sup>th</sup> March 2013.
9. COMMITTEE MINUTES  
To note the minutes of the:-
  - [a] Planning meetings of the 14<sup>th</sup> and 21<sup>st</sup> March 2013.
  - [b] Annual Parish Meeting of the 7<sup>th</sup> March 2013
  - [c] Recreation and Amenities meeting of the 21<sup>st</sup> March 2013
  - [d] Finance and Resources meeting of the 21<sup>st</sup> March 2013

10. ACCOUNTS  
To note the accounts for payment and the expenditure summary printouts for the month of March 2013 will be included on May 2013 Agenda due to end of year close down.
11. PARISH NEWS  
The Penkridge Parish Plan group have asked if the group could use the pages in the above to update the parishioners of the progress of the plan to date.
12. NETWORKING EVENT  
To discuss and consider the way forward in organising the above event.
13. NEIGHBOURHOOD PLANNING  
To receive a verbal update from Councillors Chambers and Stonehouse on a meeting they attended on the above and decide if Penkridge should compile a Neighbourhood Plan.
14. BURIAL GROUND PLAN  
To consider a quotation from Up the Garden Path to update the above as per a resolution made at the March Full Council meeting at a cost of £500 to update the plan or £750 to update and computerise the plan.
15. GRANGE ROAD ESTATE  
To receive an email from Mr Michael Murphy, Legal Officer for the Director of Law and Democracy, Staffordshire County Council on the progress to date.
16. S.P.C.A.  
To consider renewing the subscription for the above at a cost of £713
17. DATE AND TIME OF NEXT MEETING  
Thursday 9<sup>th</sup> May 2013 at 7.30 pm
18. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

### **Private Session**

19. CONFIDENTIAL MINUTES  
To consider any matters arising.

# Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held  
on 11<sup>th</sup> April 2013 at 7.30 pm at the Haling Dene Centre

## PRESENT

Councillor	John McPheat
"	John L Eastwood
"	Sean J Flynn
"	Mrs Isabel G A Ford
"	Mrs Anne J Geoghegan
"	Gordon Hawkins
"	Mrs Petula M C Hughes
"	Peter M Jones
"	Victor Kelly
"	Mrs Sandie Morris
"	David Oldfield
"	Calvert Stonehouse

Two Members of the Public were in attendance

## Part I - Public Session

### 2521. APOLOGIES

Apologies were received from Cllrs Mrs Chambers and Craddock.

### 2522. PERSONALIA AND EVENTS

Personalia and Events as per the sheet circulated at the meeting and attached to the official copy of the minutes.

### 2523. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

### 2524. DISCLOSABLE PECUNIARY INTEREST (DPI)

There were no DPI requests received.

### 2525. PUBLIC PARTICIPATION

No members of the public wished to speak.

### 2526. DIAMOND JUBILEE EMBROIDERY

Mrs Sylvia Woods presented her embroidered collage which she had undertaken for the Queen's Diamond Jubilee. She explained that she had taken 27 pictures of the buildings on one side of Market Street and reduced these in size to enabled her to draw each building accurately. Mrs Woods presented each Councillor with a smaller version of the drawing for keepsake and advised that her next project would be the Market Site.

Councillors asked if they could display the embroidery in the Display Cabinet at the Haling Dene and then have it mounted in a frame with protective glass and displayed on a wall at the Haling Dene so all visitors could see it. Mrs Woods said she would be willing to loan the embroidery to the Council for that purpose.

**Resolved** that:

[i] The embroidery be placed in the Display Cabinet at the Haling Dene.

[ii] The embroidery then be mounted in a frame with protective glass and displayed on a wall so all visitors to the Centre could see see.

### 2527. POLICE MATTERS

PCSO Andy Poxon forwarded his apologies and submitted the Police report for the previous month, a copy of which is attached to the official copy of the minutes.

2528. MINUTES  
**Resolved** that the amended minutes of 14<sup>th</sup> February be signed and the Minutes of the meeting of 14<sup>th</sup> March 2013 be confirmed and signed as a true and correct record.
2529. COMMITTEE MINUTES  
**Resolved** that the following minutes were noted:  
[a] Planning Meetings of 14<sup>th</sup> and 21<sup>st</sup> March 2013  
[b] Annual Parish Meeting of 7<sup>th</sup> March 2013  
[c] Recreation and Amenities Meeting of 21<sup>st</sup> March 2013  
To following minutes were received:  
[d] Finance and Resources Meeting of 21<sup>st</sup> March 2013
- The Chair advised that the Council had received an email from a resident with regard to items raised in the Vice Chairman's Annual Report presented at the Annual Parish Meeting, namely Pencric and the proposed Lyne Hill Development. It was agreed that the Chair reply to the email on behalf of the Council.  
**Resolved** that the Chair reply to the Parishioner's email on behalf of the Council.
2530. ACCOUNTS  
It was noted that the accounts for payment and the expenditure summary printouts for the month of March 2013 would be included on the May 2013 Agenda due to end of year close down.
2531. PARISH NEWS  
Consideration was given to the Penkridge Parish Plan Working Group using the pages of the above to update Parishioners on their progress to date.  
Council asked if they could see the transcript to be placed in the PPC News before publication so they could be clear on what the Working Group wished to say.  
**Resolved** that Council see the transcript to be placed in the PPC News before publication and this be placed on the May/June Full Council Agenda.
2532. NETWORKING EVENT  
Consideration was given to how the Council would organise the above and take it forward. Cllr Mrs Morris said she had attended a Networking Event which covered all of South Staffordshire and this was organised by a group called 'The Voice'. After speaking to a representative she said they would be willing to organise an event purely for Penkridge. The PA advised that she had spoken to the Village Agent who said she would look into this matter further. Cllr Mrs Geoghegan said the Business Association had just recently held a Networking Event, which proved very successful and she would be willing to forward on their contact details.  
It was agreed that Cllr Mrs Morris speak to the Village Agent. This item to be included on the May Agenda for further discussion.  
**Resolved** that this item be included on the May Agenda for further discussion.
2533. NEIGHBOURHOOD PLANNING  
A verbal update was received from Cllr Stonehouse further to Cllr Mrs Chambers, the PA and himself attending a Seminar on the above. Councillors had a lengthy discussion on the cost to produce such a Plan and how it would affect the Parish. It was mutually agreed that the Plan would benefit the Village in some way and give the Council leverage when responding to Planning applications.  
**Resolved** that Councillors read the Neighbourhood Planning attachment to the April Agenda and this item be placed on the June Agenda for further discussion.
2534. BURIAL GROUND PLAN  
Consideration was given to a quotation from Up The Garden Path to update the above at a cost of £500 for a paper version or £750 for a computerised version.  
**Resolved** that the quotation from Up The Garden Path at a cost of £750 to have the map updated and computerised be accepted.
2535. GRANGE ROAD ESTATE  
An email dated 28<sup>th</sup> March from the Legal Officer for Staffordshire County Council was received which updated Councillors on the progress made to date.

2536. STAFFORDSHIRE PARISH COUNCIL ASSOCIATION  
Consideration was given to if the Council wished to renew their subscription to the above at a cost of £713.  
**Resolved** that the Council renew their subscription to the SPCA at a cost of £713.
2537. DATE AND TIME OF NEXT MEETING  
Thursday 9<sup>th</sup> May 2013 at 7.30 pm.
2538. STANDING ORDER NO 64  
**Resolved**  
Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

## **Part II - Private Session**

2539. CONFIDENTIAL MINUTES  
The Recreation and Amenities minutes of 21<sup>st</sup> March and Finance and Resources minutes of 21<sup>st</sup> March 2013 were received.

The meeting closed at 9.00 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_